



Coronavirus Self-Declaration Form

Due to the ongoing and rapidly changing situation with the novel – coronavirus (COVID-19), we are requiring all visitors to SMC premises to fill-out the self-declaration form below. SMC will decide on access to the premises based on the answers provided below.

Each visitor must complete this form.

48 hours prior to your appointment, please send it back to lwhiteside@smcni.com and the contact person in SMC that you have an appointment with.

First Name:	
Last Name:	
Appointment Date & Time:	
Contact Person in SMC	

1. Do you have any of the following flu-like symptoms:

Fever (38 °C or higher)	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No
Cough	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No
Breathlessness	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No
Sore Throat	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No
Others: Please Specify	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No

2. Please list the country /cities you have travelled to in the last 14 days prior to arrival at SMC.

Name of Country/City:			
Date of Arrival:			
Date of Departure:			

3. Have you or any immediate family member come in close contact with a confirmed case of the coronavirus in the last 14 days? (“Close contact” means being at a distance of less than one metre for more than 15 minutes.)

I have been in close contact with a confirmed case of Coronavirus in the last 14 days.	<input type="checkbox"/>	<input type="checkbox"/>
	Yes	No

This document will be retained confidentially by SMC for one month after submission.

The health and wellbeing of our community is our priority therefore SMC reserves the right to deny entry to the premises.

Signature: _____

Date: _____

Private Data Protection Notice:

We are collecting and processing this personal data on the basis of Art. 6 (1) (f) and Art.9 (2) (i) Regulation (EU) 2016/679 (“GDPR”) being necessary for the purpose of the legitimate interests pursued by SMC and necessary for protecting against serious cross-border threats to health.

We do this as preventive measures for our community to mitigate the risk of a novel Coronavirus disease (COVID-19) outbreak in our office.

Also, we are collecting personal data to be able to support local authorities in case of an outbreak in Belfast. In such a case, the data will help the authorities to trace a human -to-human transmission of the Virus.

This data sheet will be stored confidentially and is not shared with any third party, unless there will be an official request by the local authorities for reasons of public interest in the area of public health.

The datasheet will be deleted one month after collection, unless a longer period is required by the public authorities.

Thank you for your cooperation